



EMBASSY TOWER & EMBASSY RESIDENCES II

STRATA PLANS 94161 & 94160

1 & 3-17 Marshall Avenue, St. Leonards

P: 02 7208 8896

E: [management@embassystleonards.com.au](mailto:management@embassystleonards.com.au)

W: [www.embassystleonards.com.au](http://www.embassystleonards.com.au)

## PET REGISTRATION

To ensure compliance with the buildings by-laws and so that residents are aware of the conditions around keeping a pet at the building residents are requested to register their pet with Building Management using the following form.

### APPLICATION PROCESS

- 1) An application form must be completed in full for each pet. Applicants must:
  - Complete the application form in full and provide all accompanying information; and
  - Read and sign the Applicant Agreement and Conditions of Approval accompanying the application form.
- 2) Your completed application should be submitted to building management via email at [management@embassystleonards.com.au](mailto:management@embassystleonards.com.au) . If you need any help completing the application, please contact Building Management.
- 3) Building management will conduct a review of your application to confirm it is complete and then forward the application to the Strata Manager. You will be cc'd on the email to the Strata Manager.
- 4) Your application will then be tabled at the next Strata Committee meeting for approval. You will receive temporary approval for the pet until the application has been assessed by the Strata Committee. Please note approval will not be withheld unless there has been a breach of the buildings by-laws. Your application will also be recorded in Building Link and the status of your application updated in Building Link as it progresses.
- 5) Once the application is approved, the strata manager will confirm your approval either via email or in the next Strata Committee Meeting minutes.

**PLEASE ENSURE ALL INFORMATION IS SUPPLIED, APPLICATIONS WILL NOT BE SENT FOR APPROVAL UNLESS ALL INFORMATION HAS BEEN PROVIDED.**





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### REQUEST TO KEEP A PET – APPLICATION FORM

<b>Name of Applicant/Owner of pet:</b>	
<b>Apartment Number &amp; Building:</b>	
<b>Pet owner's contact details.</b>	Phone: Email:
<b>Owner occupier, tenant or flatmate?</b>	
<b>If tenant/flatmate, has Landlord's/Apartment Owner's permission been obtained?</b>	YES                      NO                      NOT APPLICABLE  If Yes, copy of permission to be attached. Please note tenants must obtain consent of the owner to keep a pet.
<b>Is this the only pet residing in the apartment?</b>	YES                      NO
<b>If no, how many and what kind of other pets are residing in the apartment?</b>	
<b>Type of Pet for which approval is now required (i.e. – dog, cat, etc):</b>	
<b>Name:</b>	
<b>Breed &amp; Profile:</b>	
<b>Colour:</b>	
<b>Age:</b>	
<b>Height at Full Size:</b>	





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<b>Weight at Full Size (kgs):</b>	
<b>Pet Registration Number or Microchip Number:</b>	
<b>Have you attached a photo of your pet? (Compulsory)</b>	YES NO
<b>Pet Registration Papers Attached? (Compulsory)</b>	YES NO
<b>Has this Pet ever been the subject of a dangerous dog order under the <i>Companion Animals Act 1996 (NSW)</i> (or other state/territory equivalent)?</b>  <b>If yes, please provide full details.</b>	YES NO
<b>Have you or any person in your household been the subject of any action or order (including any fine or seizure) under the <i>Prevention of Cruelty to Animals Act 1979</i> (or other state/territory equivalent) in relation to this Pet?</b>  <b>If you answer yes, please provide full details.</b>	YES NO
<b>Owners Comments:</b>	





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### APPLICANT AGREEMENT & CONDITIONS OF APPROVAL

Approval to keep a pet in the Embassy complex is subject to the following conditions which must be observed at all times by pet owners or carers (including temporary carers). Owners are responsible for ensuring that carers are aware of and understand these conditions.

The Owners Corporation may at any time change these conditions, and those changes will apply to existing approvals. Owners will be notified of any changes.

#### Conditions

1. The pet must at all times be kept under control and within the confines of the owner or occupiers' lot;
2. The pet must be accompanied by the owner when in or on any other part of the building;
3. Pets must be kept tethered (on a leash) at all times when outside the owners lot, including any public, community or common areas within Embassy, including corridors areas outside individual lots, lawns and gardens ("common areas");
4. The pet must be kept under control at all times and not lash out at other occupants or pets or bark uncontrollably;
5. The Owners Corporation may revoke approval if any information on an application form is found to be inaccurate or misleading, particularly as this relates to dangerous animal breeds, dangerous dog orders or orders relating to cruelty to animals;
6. Pets that are a restricted breed or have at any time been the subject of a dangerous dog order under the *Companion Animals Act 1996 (NSW)* will not be approved;
7. Pets are not allowed on the grassed bbq area under any circumstances;
8. Owners must:
  - (a) care for and supervise their pets properly as responsible pet owners;
  - (b) collect any faeces or other pet waste left by their pet within their lot or in any common areas and dispose of it in a proper and hygienic manner;
  - (c) dispose of pet waste materials, such as a cat litter, through the bulk waste rubbish collection system provided by Embassy, and must not flush these down the toilet or otherwise dispose of them by using sewerage or water systems within Embassy;
  - (d) not allow their pet to harm or threaten any other person or animal within Embassy; ensure their pet does not cause any nuisance, including excessive levels of noise, or damage or destroy any property within Embassy;
  - (e) observe any entry instructions in any Embassy building, including instructions about entry through foyers or parking areas;
  - (f) notify the Owners Corporation in writing if their pet no longer resides at the lot specified in the application form, including if the owner moves to another part of Embassy. If the pet moves to another





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part of Embassy which has a different Owners Corporation, then a new application must be made.

- (g) notify the Owners Corporation promptly if:
  - i. the pet is declared a restricted animal breed or is the subject of a dangerous dog order under the *Companion Animals Act*; or
  - ii. the owner (or any other carer of the pet living with the owner) is the subject of any action or order (including any fine or seizure) under the *Prevention of Cruelty to Animals Act 1979* in relation to the pet;
- (h) indemnify the Owners Corporation against any loss, liability, claim, damage, cost or expense it incurs in connection with:
  - i. any injury to or death of any person or other animal, or damage to or destruction of any property (including any property in any common areas) caused or contributed by the pet occurring within Embassy; or
  - ii. the owner's or carer's failure to comply with these conditions (including any changes to them).

This indemnity extends to full liability by the owner for any blockage or other damage caused through disposal of pet litter or other materials into or through Embassy sewer or water pipes.

#### DECLARATION BY OWNER

I declare that I have read the above conditions and agree to be bound by them (including the indemnity). I will ensure that all other carers of my pet are aware of and observe these conditions. I declare that all information and documents supplied in my application form are accurate and not misleading

Owners Name:

Owners Signature:

Date:            /            /

